



DEPARTMENT OF THE NAVY

NAVAL FACILITIES ENGINEERING COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332

IN REPLY REFER TO

ACQ 022C

10 February 1998

From: Commander, Naval Facilities Engineering Command
To: Distribution

Subj: ACQUISITION OF YEAR 2000 (Y2K) COMPLIANT INFORMATION TECHNOLOGY (IT)
(10-98)

Encl: (1) DoN Chief Information Officer Memorandum of 14 Jan 98

1. Enclosure (1) provides specific Department of Defense (DoD) and Department of Navy policies on the acquisition of information technology (IT). This policy, which was effective 18 December 1997, requires that all IT be Y2K compliant. Any exception to this policy will require approval by the DoD Chief Information Officer, via the Navy's chain of command.

2. Please ensure wide dissemination of this policy to any contracting personnel involved in IT acquisition. Any questions on this matter should be addressed to Mike Howard at (703) 325-7654, DSN 221-7654, or howardmf@hq.navfac.navy.mil.

/s/

ROBERT R. BOYER
Director, Acquisition

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DEPARTMENT OF THE NAVY
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JAN 14 1998

MEMORANDUM FOR DISTRIBUTION

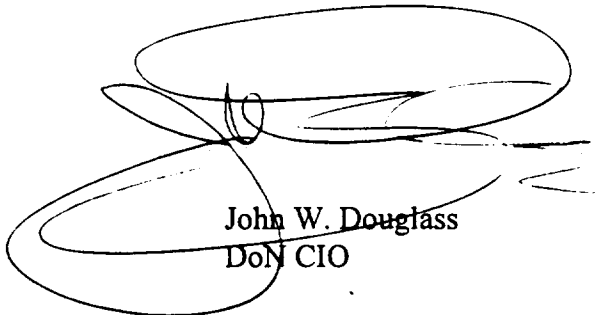
**SUBJECT: ACQUISITION OF YEAR 2000 (Y2K) COMPLIANT INFORMATION
TECHNOLOGY (IT)**

Encl: (1) ASD(C3I) memo of 18 Dec 1997

Enclosure (1) is new DoD policy on acquisition of Year 2000 (Y2K) compliant information technology (IT) and bringing existing IT into compliance. Year 2000 compliance is our highest priority, behind life- threatening and mission failure repairs. Compliance with enclosure (1) is very important.

In accordance with enclosure (1), effective 18 December 1997, all IT acquired for or by the Department of the Navy, including IT acquired for use in national security systems, shall be Year 2000 compliant. The term "Year 2000 compliant" is defined at FAR Part 39.002. Orders or acquisition requests for IT shall not be placed against new or existing contracts or other acquisition vehicles unless they require Y2K compliance or the order itself requires Y2K compliance. This policy also applies to orders or acquisition requests placed through other agencies.

Any waivers to this policy must be approved by the DoD Chief Information Officer (CIO). Requests for such waivers should be submitted electronically by the head of the requiring activity through its chain of command, to the Office of the DoN CIO, Attn. CAPT Cliff Szafran, SC, USN, for my concurrence and forwarding to DoD. CAPT Szafran's email address is Szafran.Cliff@HQ.NAVY.MIL and his telephone number is (703) 602- 6882. CAPT Szafran is my staff point of contact for Y2K matters and is available to answer questions concerning this policy. Please ensure the widest distribution of this memorandum, including your subordinate activities.


John W. Douglass
DoN CIO

SUBJECT: ACQUISITION OF YEAR 2000 (Y2K) COMPLIANT INFORMATION
TECHNOLOGY

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SUBJECT: ACQUISITION OF YEAR 2000 (Y2K) COMPLIANT INFORMATION
TECHNOLOGY PRODUCTS

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**ASSISTANT SECRETARY OF DEFENSE
6000 DEFENSE PENTAGON
WASHINGTON, DC 20301-6000**

December 18, 1997



**COMMAND, CONTROL,
COMMUNICATIONS, AND
INTELLIGENCE**

**MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
DIRECTORS OF THE DEFENSE AGENCIES**

SUBJECT : Acquisition of Year 2000 (Y2K) Compliant
Information Technology (IT) and Bringing Existing
IT into Compliance

Effective immediately, **all** IT that is acquired by the **Military Departments and Defense Agencies** shall be **Y2K** compliant. This includes IT acquired for use in national security systems **as** defined in Federal Acquisition **Regulation (FAR) Part 39.002**, and applies to all Department of Defense (DoD) purchases by **any** acquisition method, including **orders** placed under contracts or schedules issued by other Agencies. Information technology contracts and other acquisition instruments must be reviewed on a case by case **basis to determine** whether **any** modification to the contract or other acquisition instrument **is necessary**.

Orders for **IT** shall not be placed against **a** contract or other acquisition instrument unless that contract/instrument requires **Y2K** compliance or the order itself requires **Y2K** compliance.

Either the supplier or the acquiring activity will test **at least a** representative sampling of **the** IT that is delivered and document the results in writing.

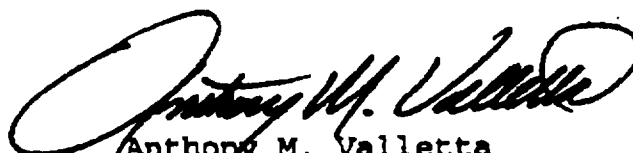
The term "Year 2000 compliant" is defined at **FAR** Part 39.002 as follows:

"Year 2000 compliant means, information technology that accurately processes **date/time** data (including, but not limited to, **calculating, comparing** and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap **year calculations**. Furthermore, Year 2000 compliant information technology, when used in combination with other information technology, shall accurately process date/time data if the other **information technology** properly exchanges date/time data with it."

'Requests for exceptions to this policy must be submitted to the Department of Defense Chief Information Officer (**DoD** CIO) for approval.

For IT in the existing inventory that is not **Y2K** compliant, **DoD** Components should, in appropriate cases, be assertive in requesting that the supplier and the manufacturer take action to bring the IT into compliance.

Requests for waivers to this policy and questions concerning this policy should be submitted to Mr. Samuel Worthington, Director of Information Technology or his Deputy, **Ms Ruby Harney**, Office of the Assistant Secretary of Defense (**C3I**), Room **3D239**, 6000 **Defense** Pentagon, Washington D.C., 20301-6000. Mr. Worthington can be reached on (703) 614-6132, (email: **WorthinS@osd.pentagon.mil**). Ms. Harney can be reach be reached on (703) 614-6202, (email: **ruby.harney@osd.pentagon.mil**) .



Anthony M. Valletta
(Acting)